

DELAWARE TOWNSHIP RECREATION COMMISSION

AGENDA

October 25, 2021

Call to Order

Pledge of Allegiance

Roll Call

Communications and Bills

Budget

- 1. \$ on event**
- 2. \$ on event**
- 3. \$ on event**
- 4. \$ on event**

Reports of Officers and Committees

Old Business –

Money spent on past events

Harvest Fest – Be sure all vendors registered. No Raffles/Gambling. No campaigning.

New Business-

- 1. Create new email account (ask Krista) recreation18328@gmail.com**
- 2. Member positions (Grace, Robyn, Rick)**
 - Chair**
 - Co-Chair**
 - Secretary**
 - Treasurer**
- 3. New Members (Dana Laux & Ron Shaskan)**
 - a. Letter of Intent- Submitted to DT-BOS**
 - b. Back ground clearances**
- 4. Meeting dates, locations and times – 2nd Monday 6:00pm**
Oct-March EMB Arp-Sept Akenac _Designate person to pick up key
- 5. Review and approve old minutes if applicable**
- 6. 2022 Events, dates and budget \$4000**
 - a. Easter 4/9/2022 \$650-**
 - b. Summer Events 7/16/22 and 8/20/22 \$1000**
 - 1. Movies**
 - 2. Music**
 - 3. Other?**
 - c. Harvest Festival 9/17/2022 \$1200**
 - d. Trunk or Treat 10/29/2022 \$500**
 - e. Christmas 12/12/2022 \$650**

7. Trunk of Treat

- a. Flyer - done
- b. Rain date – no
- c. Request funds from BOS for candy- done
- d. Purchase candy - Robyn
- e. Recruit minimum of 25 vendors
- f. Plan for 800 children
- g. Create Facebook event- done
- h. Create flyers (completed)
- i. Fire police Grace?
- j. Member attendance
- k. Marquee Sign done
- l. Email (preferably from an official recreation email address or phone call to all vendors- no sales, raffles, campaigning, early leaving, arrive by 10am. Last few times the people were lined up on the lane waiting to enter an hour before trunk or treating began. Vendors/Participants should be in their spaces by 10 am.)

8. Christmas

- a. Flyer (distribute to schools?)
- b. Facebook event-create, share, monitor)
- c. Fire police
- d. Member attendance
- e. PEEC
- f. Fire Department
- g. Ambulance
- h. Lions Club
- i. Bon Fire
- j. Vendors?
- k. Back up plan for outdoor
- l. Mr. Krauss-choir
- m. Craft?
- n. Santa Claus contact Dennis Lee ASAP
- o. Gifts from Santa

- p. Letters to Santa (stationary needed)
- q. Set up event-decorate inside rec hall (usually at least a week before the event)
- r. Ask Vince to set up the regular lights in park ASAP
- s. Decide on if you are using the blowups down the exit road. If so, ask Vince if he can set up or if you should do it or obtain volunteers
- t. CES – propane/heater for lifeguard cabin
- u. Decide on if you'll want to do a tree lighting outside using planted

Adjournment-

Public Attendance -